

Alpha Delta Pi Chapter Standing Rules

STANDING RULES OF THE TAU CHAPTER OF ALPHA DELTA PI

ARTICLE I: ATTENDANCE AND PARTICIPATION

Section 1: **PARTICIPATION:** Only Alpha and Delta members enrolled at the University of Kansas, chapter advisors, may attend chapter meetings and social activities.

1a: In addition, all non-officer members are expected to participate in one chapter committee. Officers may voluntarily participate in a chapter committee outside of their committee [if they choose to have one].

1b: All members, officers or non-officers, must be involved in two clubs or organizations outside of the sorority. The activity is only considered a club or organization if it meets regularly at least once a month.

Section 2: **REQUIRED ATTENDANCE:** All members must attend weekly chapter meetings, Spirit Week workshops, pre-recruitment workshops, formal recruitment week, COR/informal recruitment activities, Bid Day, ritual, and Founders Day activities as well as other events designated on the Master Calendar.

Section 3: **EXCUSED ABSENCE:** A member who is unable to attend meetings/events must submit a written excuse to the Director of Stands and Ethics by the Sunday preceding any mandatory event. The Director of Standards and Ethics will review the excuses with the Standards Council, who will decide if the member is excused. The Director of Standards and Ethics will advise the member if she will be excused.

2a: Chapter members are allowed one excused absence per semester. Any additional absences must be submitted to the Director of Standards and Ethics and then pre-approved by the Executive Committee. Excuses only need to be approved by Executive Committee if they are non-academic excuses.

3b: Acceptable excuses for missing events are:

1. Illness
2. Weddings or funerals
3. Religious observance
4. Pre-approved class, exam, review session, or extra-credit opportunities
5. Major-specific graduation requirements such as student teaching, interviews
6. Participation in pre-scheduled University sports/clubs, excluding intramurals.

- 3c: All excuses must be submitted to the Director of Standards and Ethics by Sunday at 10 p.m. preceding any mandatory event. Any additional excuses must be pre approved by the Executive Committee. Work is not a valid excuse.
- 3d: If a member has class during weekly chapter meetings, she must write a letter to Executive Board to petition to enroll in the class, showing that the only available time interferes with the chapter meetings. This is the only acceptable repeated excuse.

Section 4: **OFFICER ATTENDANCE:** Officers are required to attend the applicable team/board meetings as outlined in their officer duties and responsibilities. Panhellenic or Inter-Sorority Council (ISC) representatives are required to attend all designated Panhellenic/ISC meetings.

Section 5: **OFFICER ELECTION:** After conducting interviews, the Executive Board, with the approval of the Province Director, will present a slate of qualified candidates for all elective offices to the chapter.

- 5a: Nominations may be accepted from the floor for qualified members with the approval from the Province Director.
- 5b: All nominees must complete a Candidate Profile and have an interview with the Nominating Committee.
- 5c: Elections shall be by ballot unless there is only one nominee for an office, in which case the vote shall be taken by voice.
- 5d: A vote of greater than 50% is needed to elect when two or more candidates are being voted upon.
- 5e: The president must sign the sheet stating she will go to convention or pay for the cost of going if money has been deposited. And if a member goes to VLS or IMPACT and doesn't stay for the entire session, she must reimburse the chapter for the cost of going.
- 5f: Chapter elections shall be held after Panhellenic elections, so that members have the opportunity to hold a position in Alpha Delta Pi if not elected to Panhellenic Executive Board, which only permits 2 positions per Panhellenic chapter.
- 5g: Applications for Homecoming Chairs and Rock Chalk Revue Directors will be announced at least a week before elections. There will be a vote for up to 3 candidates per position. Guard and President will count votes and announce winners and voting will be by simple majority.

Section 5: **ABSENCE FROM MEETINGS:** Each member who is absent from Chapter and/or house meetings, excused or unexcused, is required to read and sign the minutes within 48 hours after chapter. Failure to do so results in a loss of positive points.

- 5a: Any member who is absent and unexcused from Chapter Meetings more than one time in a semester shall be called for a Standards Council Meeting.

- 5b: For every excused absence, the member is required to sign the minutes in order to receive the full amount of positive points. If the minutes are not signed for an excused absence, the amount of points will be reduced by one-half.
- 5c: Any Executive Officer who misses an Executive Committee or Board Meeting, excused or unexcused, must read and sign the minutes of that meeting within 48 hours of the minutes being posted.
- 5d: Any officer, committee chair, or member who wishes for their team leader to present a report at the following Chapter Meeting must let the officer know before Executive Committee Meetings on Sundays otherwise they will not be able to speak at the Chapter meetings.
- 5e: If a member is unexcused from a voting session (such as officer elections) she will be fined \$50. This meeting is not counted as a regular Chapter Meeting. Therefore, members may not use their excused absence for this particular meeting.

Section 6: **FINES:** The following fines will be assessed for unexcused absences:

Bounced Check.....	First offense \$25	Second offense \$30
Initiation.....		\$100
Formal Recruitment (at roll call)	(Per day)	\$100
Bid Day.		\$100
Alpha Member Ceremony.....		\$20
Diamond Days.....	(Per day)	\$25
Membership Selection Session (MSS)		
<i>during formal recruitment and continuous open recruitment.....</i>	(Per day)	\$50
Recruitment Workshops.....	(Per day)	\$20
Spirit Week.....	(Per day)	\$50
Mandatory Speakers.....		\$25
Voting Sessions (i.e. Officer elections).....		\$50
Retreat.....		\$100
ADPi Philanthropic Events.....		\$100
Failure to attend service activities &/or intramurals.....		\$15
Kitchen Duty.....		\$20
Failure to check out for Breaks.....		\$25
Not Exiting House during a Fire Drill.....		\$100
Parking illegally in house parking lot.....	First offense	\$15
	Second offense	\$20
	Third and on offense	\$25
Parking in front of the dumpster.....	Amount incurred by house, may be towed.	
Parking in a reserved spot		
<i>(Such President, Mom, Pi of the Week, Reserved, or Staff from 5am-7pm)</i>		\$50
Unless given special permissions or paid for the reserved parking		
Province Recruitment Workshop.....		\$50

Not bringing a friend to Race for Ronald nor paying for a friend.\$25
 Not completing community service hours.....\$10
 per hour not completed donated to the Ronald McDonald House
 Not submitting their housing contract before the deadline..... (per week that it is late) \$20
 Not paying their Omega Fi bill (per invoice sent out until the payment is made) \$5

6a: Executive Committee has the right to set fines. All fine amounts must be announced one week in advance of being put into effect and will be strictly enforced once passed.

Section 7: **POSITIVE POINT SYSTEM:** All members will follow the positive point system as outlined in the Standards Code of Tau Chapter. The basic responsibilities of membership to which point values will be assigned are:

GPA	4.0 - 3.5 = 50 points 3.49 - 3.0 = 40 points 2.99 - 2.8 = 20 points	Scholarship Chair
Chapter	10 per chapter OR 5 points for being excused & 5 points for signing the minutes	Director of Standards and Ethics
Chapter Set Up/Breakdown	3 points	Guard
Exec	25 points	
Officer	20 points	
Club	5 points per club 6 points per Honors club	Leadership Chair
Going to RMH	10 points per visit	Philanthropy Chair
Another house's event	5 or 10 points per event	Philanthropy Chair
Volunteer hours	2 per hour; max. of 50 points	Philanthropy Chair
Philanthropy hours	1 per hour; max. of 30 points	Philanthropy Chair
Intramurals	10 points per team	Intramural Chair
Alpha/Delta Letter	3 points	Executive Vice President
Turning test into files	1-3 points per test	Scholarship Chair
Sisterhood events	3-7 points per event	Membership Education VP

Proctors	10 points	Scholarship Chair
Proctored Study Hours	2 points each week for completing required hours 1 point per extra hour, max. of 5 extra per week	Scholarship Chair
Diamond Divas	1 point for nominating 1 point for being nominated	Public Relations Chair
Committees	10 points per committee	Executive Vice President
Living In	50 points per semester of living in the chapter house	House Manager
Rec Buddies	1 point per sister you go with to the Rec, with proof	Positive Points Chair
COR Events	10 points for participating in a COR event, 5 points for driving a PNM	Recruitment and Marketing Vice President

7a: The positive points system is subject to change and will be reviewed by the Director of Standards and Ethics, the Positive Points Chair, and the Executive Committee each semester.

Section 9: **MEETINGS ATTIRE:** All meetings will be formal unless otherwise approved by Executive Committee. Educational Chapter shall only be held when there is an educational speaker where pin attire is not required.

9a: All members will appear at Chapter Meetings dressed in pin attire. Pin attire shall be defined as formal business attire but does not include denim or khaki. Attire shall be further defined to include no revealing tops, t-shirts, sweatshirts, sweatpants, spaghetti strap tops, or shorts (excluding Bermuda pants) of any kind. No flip flops, boat shoes, tennis shoes, clogs, foam shoes, boots (excluding dress boots, which have a heel), hats, nor winter scarfs will be allowed. Skirt length must reach fingertips when standing. Straps must be three fingers wide. Chapter members must also wear their Alpha Delta Pi badge.

9b: Those who are not in pin attire will not be let into chapter and will result in an unexcused absence.

Section 10: **INACTIVE PARTICIPATION:** Any member granted Inactive Membership Status by Executive Board is prohibited from participating in regular chapter activities,

including meetings and all social functions. These members may attend limited social events, such as Founder's Day or special chapter celebrations, but only at formal invitation from the chapter and with approval of the Executive Committee. If the member attends any event, she is expected to pay her portion of the expense.

ARTICLE II: FINANCIAL STANDING RULES

Section 1: **DUES AND OTHER FEES FOR MEMBERS:** The chapter budget and financial requirements shall be determined by the Financial Committee, which presents the budget to the Executive Board for approval. After receiving Executive Board approval, the budget will be voted upon by the chapter.

- 1a: Alpha Member Fee is \$89.00 and must be paid in full before the Alpha Ceremony.
- 1b: Initiation Fee is \$132.00, plus badge fee of \$152.00, and must be paid in full before initiation.
- 1c: The Annual Membership Fee is \$101.00 and is paid each September by all Delta members.
- 1d: The Convention Travel Fund Fee is \$10.00 and is paid by each member at the beginning of each school year.
- 1e: The liability insurance assessment is \$10.00 and is paid by each member at the beginning of each school year.
- 1f: The anniversary fee is \$2.00 and is paid by each member at the beginning of the each school year.
- 1g: All first year Alpha class members shall pay a total monthly due of \$145.00. This includes chapter dues of \$35.00, a social fee of \$15.00, a parlor fee (upkeep of the chapter house) of \$70.00, and a Corporation Board fee of \$15.00.
- 1h: All Delta members shall pay a total semesterly due of \$250.00. This includes chapter dues of \$175.00, and a social fee of \$75.00.
- 1i: All out of house Deltas who are not otherwise required special housing shall be assessed a fee of \$350.
- 1j: A fee of \$25.00 will be charged for all returned checks in addition to the bank service charge fees. A \$30.00 fee will be charged for a second offense and any member with more than two returned checks must use a money order for all future payments.
- 1k: The Corporation Board will determine chapter rent, board, and Corporation Board fees. The charge for board is \$190.00 per month for ten (10) months. Members and new members moving into the house during the semester shall be charged according to the length of time remaining in the semester. Room shall be \$150.00 per month for ten (10) months. There shall be a Corporation Board fee of \$250.00 per new member and a corporation fee of \$150.00 for all Delta members (resident and non-resident) per year. This amount is to be paid

in ten monthly increments. If for any reason a member is not initiated, no part of the fund already paid shall be refunded to her.

1l: A maintenance fee of \$20.00 shall be paid yearly by each member upon moving into the house.

1m: All members must pay a \$34.50 University of Kansas Panhellenic fee to be assessed once during the school year. This amount is subject to change by the Panhellenic Association.

Section 3: **INVOICE:** Each Alpha and Delta member will be issued a dated invoice via the OmegaFi system.

Section 4: **DUE DATE:** Invoices are due 5 days after the invoice date.

Section 5: **PAYMENT METHOD:** Invoices must be paid by credit card, debit card, e-check, personal check, cashier's check or money order and submitted directly to OmegaFi. Alpha Delta Pi will not accept cash for payment.

Section 6: **DELINQUENCY:** Fines will be levied as the chapter's Standing Rules dictate. Fines will be added and invoiced via the next monthly invoice sent to the member via the Sorority accounting system. A member whose fine remains unpaid after 5 days is considered delinquent.

6a: As soon as a member's account is 15 days late or a payment plan payment is missed, the Director of Standards and Ethics shall complete Part I of the Notice of Financial Delinquency form and deliver the form to the member personally or send it by first class mail. At this point, the member may pay the bill in full and the delinquency will be resolved.

6b: If the delinquency is not resolved, the member may request, within 5 days of delivery of Notice of Financial Delinquency form, in writing a meeting with the Standards Council. The Standards council meeting will determine that the financial issue has been satisfied and the issue will be dismissed, the member had adequate extenuating circumstances and a payment plan will be established, or that adequate extenuating circumstances do not exist. If this happens, the Director of Standards and Ethics will inform the member that all rights and privileges of membership will be suspended in 5 days, unless the amount is paid in full.

6c: If the member did not request a Standards Council meeting or pay her account in full, her privileges and rights will be suspended 15 days after the delivery of the Notice of Financial Delinquency.

6d: As soon as suspension becomes effective, the Director of Standards and Ethics will complete Part II of the Notice of Financial Delinquency and deliver it to the member, with a copy to CPD. If the member pays her account in full, her privileges and rights will be reinstated.

- 6e: Sixty days after Part I of the Notice of Financial Delinquency form has been sent, the Director of Standards and Ethics will complete and deliver Part II of Notice of Financial Delinquency- 60 Days Past Due Form. After the form is received, the member has 5 days to make a request in writing to meet with Standards Council ASAP.
- 6f: If the member does not make the request to meet with Standards Council and/or pay her account in full, recommendation for membership cancellation will be made 15 days after delivery of notice.
- 6g: At the Standards Council meeting, it may be decided that the financial issue has been satisfied and the issue will be dismissed, that adequate extenuating circumstances exist and a payment plan may be established, or that adequate extenuating circumstance do not exist and a recommendation for membership cancellation will be made in 5 days unless she pays her account in full by that time.
- 6h: If a member is financially delinquent, she is not allowed to purchase any pass through items.
- 6i: If a member is financially delinquent and orders a chapter item not in a pass-through account, that item may not be received until the delinquency resolves.

Section 7: **MEMBERSHIP CANCELLATION:** Voluntary membership cancellation or membership cancellation does not excuse the member/Alpha member from debts incurred during membership/Alpha membership. Dues will continue to accrue according to the dues and fees levied until a member/Alpha member cancellation has been granted.

Section 8: **MOVING OUT OF ALPHA DELTA PI HOUSING:** An Alpha or Delta member moving out of Alpha Delta Pi housing is not excused from past or future debts in connection with her signed room contract nor dues and fees owed to the chapter.

Section 9: **HOUSING CONTRACTS:** All housing contracts must be signed by the member and her parents or guardians and sent to the chapter House Corporation by the specified due date. A Standards Council meeting will be set for one week after the due date if the member fails to submit a complete contract and deposit. A \$20 fine will be issued one week after the Standards Council meeting if the member fails to submit the contract and deposit. Five dollars will be added to the fine each week after.

9a: Housing contracts with a request to live-out that are turned in late will result in that woman moved to the bottom of her corresponding Alpha class's positive point list in determining live-out.

Section 10: **FINANCIAL INACTIVITY:** Financial inactivity is granted for one school year, or from the request date to the end of the school year. Financial inactivity can be

granted only after approved by the Executive Board and the Province Director. The vote by the Executive Board must be a 2/3 majority.

- Section 11: **AUTHORIZED PURCHASES:** Permission must be obtained from the Financial Vice President before charging on the chapter account, with the exception of the House Director, or chef, and maintenance man. Any unauthorized purchases will be paid for by the individual.
- Section 12: **LOSS OF MANUAL:** Any chapter member who loses a manual is responsible for replacing it immediately at her own expense.
- Section 13: **ABSENCE FROM TICKETED EVENT:** Any member who signs up for an activity, in which the chapter must purchase a ticket to the event, is obligated to pay for that ticket if she does not attend the event.
- Section 14: **OVERBUDGET:** Any officer who goes over her budget is responsible to cover the overage.
- Section 15: **CLAIMING PROPERTY:** If a party favor, like a t-shirt, has not been claimed after 1 month of the original distribution date, it will become the property of the chapter.
- Section 16: **REIMBURSEMENT FORMS:** Any officer who fails to turn in reimbursement forms to the Finance Vice President after two weeks of purchase will not receive financial reimbursement.
- Section 17: **LOSS OF PROPERTY:** Any officer who suffers a loss of property, such as losing their office keys, will not be allowed to use their allotted officer budget to pay for the lost property, but will pay of their own accord.

ARTICLE III: HOUSING STANDING RULES

- Section 1: **HOUSE RULES:** It shall be understood that the following rules being noted in this article are by no means the only house rules of this chapter. They are, instead, subject to change.
- 1a: The Property Manager will maintain and distribute a list of house rules, listed below, which will be developed in cooperation with the House Corporation Board. It is the duty of the Property Manager to see that these rules are strictly enforced.
- Section 2: **HOUSE CAPACITY:** In order to maintain the financial stability of the chapter house, it is required of membership that the chapter be filled each semester per the

number given by House Corporation. Live out status will only be granted once the house has reached capacity.

Section 3: **LIVING OUT OF HOUSE:** It is assumed that all members are expected to live in the chapter house for 3 years. Members who fall under specific guidelines for alternative housing will be granted either temporary or complete resolution from their contract. Those members would be:

- 3a: Members, who for financial reasons, are required to move in with an immediate family member (pending approval of Executive Board) or members, who because of a diagnosed disability by a licensed physician, cannot have their needs met by the current facilities within the house (pending approval of Executive Board).
- 3b: In the instance that house capacity is met, members will have the option to live out of the chapter house, as determined by both Alpha class and point order. Members of the incoming Senior Alpha class in point order will be given first option to live out and members of the incoming Junior Alpha class in point order will be given the option to live out if the incoming seniors do not fill all of the live-out slots.
- 3c: Decisions to grant live out status will be made on an individual basis. Any member who is denied permission to live out but elects to do so anyway will cancel her membership in Alpha Delta Pi. If permission is granted, it is for a one school year period only. If the member wishes to continue her live out status, she must repeat the process by submitting her request in writing and appearing before the Executive Board the following year.
- 3d: Any chapter member, who studies abroad or transfers, is required to live in the chapter house when they return to the university unless she has been granted prior permission for live-out status.
- 3e: All Executive Officers, Scholarship Chair, Property Manager, and New Member Coordinator are strongly encouraged to live in the chapter house. Fall Formal Recruitment Chair will live in the chapter house during spirit week and Formal Recruitment.
- 3f: If an exception is made for a member to live out of the house, the following apply:
 - She is still expected to fulfill all of her basic responsibilities as stated in the Standards Code.
 - She will be expected to pay the basic live out fee of \$115.00 per month (Corporation Board fee of \$15.00, a social fee of \$12.00, chapter dues of \$33.00, and a parlor fee of \$55.00.)
 - In addition, each live out must pay the one-time Annual Membership Fee of \$91.00 and the Panhellenic Fee of \$8.00
 - Failure to abide by these responsibilities will be considered grounds for Membership Cancellation.

3g: No member may live in the house for more than three years, unless a member moves in during her first year as a New Delta or has been granted fifth year active status.

Section 4: **LOCKS:** All Alpha Delta Pi housing must be locked 24 hours a day.

Section 5: **PETS AND WEAPONS:** There are to be no animals, drugs, weapons, alcohol, or open-flame candles on the premises, excluding fish.

Section 6: **ALCOHOL AND ILLEGAL SUBSTANCES:** No alcohol or non-prescription, non-over the counter substances are permitted on chapter property.

Section 7: **VISITATION:** In Alpha Delta Pi chapter housing, guests are only allowed in private areas for maintenance, repair or transport/haulage or for special celebrations such as Parents' Weekend or Alumnae Reunions.

7a: Gentlemen's visitation hours begin at 8:00 a.m. and end at 1:00 a.m. Sunday through Thursday; Friday and Saturday they will end at 2:00 a.m. Gentlemen will be allowed only in the social areas of the house. Gentlemen will be allowed in the foyer past visitation hours to drop off dates. Gentlemen may only enter through the front doors of the house at all times.

Section 9: **ROOM ASSIGNMENTS:** Incoming seniors will be able to choose their rooms first. Every member will fill out a rooming preference sheet, listing 3 members whom they would like to room with, and also listing where they would like to live. Rooms will be assigned by the Property Manager, who will take into consideration first if a member is a senior, then after that she will consider positive points.

9a: A "senior room" must consist of at least two senior members to have a room with only three members. "Senior rooms" will only be granted if there is room in the chapter house. All other rooms shall be filled based on the house capacity.

9b: Room changes will be made once during the school year. This date is left to the discretion of the Executive Committee and the Property Manager.

9c: Sophomore Alpha Class members must switch rooms at semester. This also includes Sophomore Alpha Class members who are living in their third semester.

9d: The Property Manager must approve all room assignments. Every attempt will be made within reason to accommodate a member's standards concern for room choice. A standards concern list is finalized once turned into the House Manager.

Section 10: **CLEAN/ORDERLY HOUSING FACILITY:** The following are the responsibilities of every member of Alpha Delta Pi: Members should never leave personal belongings in common areas, excluding the computer desks in the study room, at any time. This includes Violet Patch, Sun Room, Formal Room, TV Room, Chapter Room, and Dining Room. If this behavior is consistently repeated, then that will result in a Standards Council Meeting.

Section 11: **KITCHEN DUTY:** All members living in the chapter house have the responsibility of Kitchen Duty. Kitchen duty will be completed in three shifts, one person cleaning within 2 hours of the meal on Saturday and a second person cleaning within 2 hours of the meal on Sunday. A third person will be solely responsible for taking out the trash throughout the weekend. Kitchen Duty entails:

11a: Wipe off the counters.

11b: Throw away any trash from lunch or dinner. If there are leftovers please put them in the refrigerator before they spoil.

11c: Fill up the cups. They are located underneath the milk machine.

11d: Pick up any trash that is lying around the kitchen.

Section 12: **NOISE:** Quiet hours are Sunday-Thursday from 11:00 p.m. to 9:00 a.m. 24-hour quiet hours shall be in effect the last week of classes through the end of finals. After a warning from an Executive Officer, a fine of \$10 will be issued for a second disturbance.

12a: The piano can be played during the following hours (provided you are not disturbing anyone): 10:00 a.m. to 7 p.m.

12b: There will be 24-hour quiet hours in the chapter room and study rooms at all times.

12c: Members are asked to be courteous and not monopolize time in the Television Rooms on the main floor or the room upstairs known as the Violet Patch. This includes time spent in the room and having the noise be in compliance with others around.

Section 13: **COMMON AREA:** No members will be allowed to live in common areas of the house. These include Violet Patch, Sun Room, Formal Room, TV Room, Chapter Room, and Dining Room.

Section 14: **SMOKING:** In order to promote a safe, healthy and gracious environment, smoking shall not be permitted in any chapter facility. The designated smoking area is outside by the kitchen staircase. There is also no smoking on the front porch.

Section 15: **STAFF:** The chapter can make recommendations for the House Director, Chef, House Boys and Maids, but the hiring and firing of the House Director, Chef, and Maids, is up to the Corporation Board.

Section 16: **ROOM DEPOSIT:** A member must clean her room prior to moving out of the house. If the room is left in poor condition, the member will lose a portion or all of her house deposit as decided jointly by the House Director and the House Corporation officer who conducts the final inspection.

Section 17: **MEALS:** Meals schedule is subject to change.

Section 18: **INTIMATE CONTACT:** As a residential environment aimed at supporting the academic mission of the host institution, the chapter facility should not be a location for physical intimacy or sexual relations among members and/or guests. Inappropriate behavior will result in a Standards Council Meeting.

Section 19: **PARKING ENFORCEMENT:** The following parking rules are to be strictly enforced:

19a: The President, House Director, and staff are to have designated parking places restricted to all other members. Chapter members are also restricted from parking in front of the dumpster.

19b: The designated Pi of the Week will have her own spot, based on academic achievement, in the parking lot that is restricted from all other members. The designated spots auctioned at the Mom's Day auction will be only for the women who won the spots.

19c: Failure to abide by these rules may result in towing at the owner's expense.

19d: A fine of \$15 will be assessed for double-parking or parking in the previously designated spaces in the chapter house parking lot. On the second offense they will be assessed a \$20 fine. For the third offense and more, a \$25 fine and consistent problems with this issue will result in the member will be call to an informal standards meeting.

19e: This excludes parking in the House Director's space. Doing so will result in an automatic towing at the owner's expense.

19f: Only the owners of these spots may double-park their own spots, however they must be available or have a key available to move the car and the House Manager or Executive Officer must be contacted. If the curb reading, "reserved," has been covered, it is the responsibility of the owner of the spot to clear it.

Section 20: **CANCELLED MEMBERSHIP/LIVING-IN:** Any member residing in the chapter facility who has a voluntary or involuntary membership cancellation pending will be notified by the House Corporation Board of a date when she needs

to be moved out of and off of the premises of Alpha Delta Pi Sorority (refer to housing contract for lease agreement).

ARTICLE IV: SCHOLARSHIP STANDING RULES

Section 1: **GRADE REQUIREMENT:** All members are expected to maintain a minimum GPA of 2.5 (on a 4.0 scale). Furthermore, Executive Officers are expected to maintain a minimum GPA of 3.0, and non-executive officers are expected to maintain a minimum GPA of 2.8.

1a: Failure of a member to get a 2.5 GPA or above will result in an informal standards meeting, mandatory study hours, and any other program deemed necessary by the Scholarship Chair. Chapter members are also subject to the terms listed in the Chapter Operations Book.

1b: If a non-exec officer's GPA falls below 2.8, she can appeal to the Executive Board if she has above a 2.8 cumulative GPA as stated in the Chapter Operations Book. Any Executive Officer holding office must resign if she does not make a 3.0 GPA during her office. She can appeal to the Executive Board by writing a letter if she has above a 3.0 cumulative GPA as stated in the Chapter Operations Book.

Section 2: **ALPHA GRADE REQUIREMENT:** A member must have a 2.8 cumulative college GPA or a 3.0 cumulative high school GPA at the time of accepting a bid except under the discretion of Executive Committee, thus being eligible for initiation.

Section 3: **ALPHA AND DELTA MEMBER STUDY PROGRAM:**

3b: All members will be required to complete a number of academic enrichments based upon their semester GPA and according to the following table:

GPA Scale	Academic Programming
3.5-4.0	None
3.25-3.49	Complete 1 Academic Enrichment Option
3.0-3.24	Complete 2 Academic Enrichment Options
2.81-2.99	Complete 3 Academic Enrichment Options
2.51-2.8	Complete 4 Academic Enrichment Options

2.5 and Below	Complete 5 Academic Enrichment Options, Academic Probation
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3b: Academic Enrichment Options are:

Tutoring, workshops, review resume with career services, meet with an Academic Advisor, meet with a professor in field of study, AAAC meeting, attend guest speakers when not required for class, participate in an internship, go to a career fair, attend an ADPi help workshop.

3c: Proof of completion of the academic enrichment option must be sent to the scholarship chair, who will then approve the experience.

3d: The Scholarship Chair must meet with the Director of Standards and Ethics each week at a designated time to review probation progress and determine who must be sent to standards for non-compliance. There will be no exceptions. Failure to comply with the probation agreement will lead to cancellation of membership.

Section 4: **PROBATION:** Members on academic probation are required to submit a Degree Progress Report (DPR) to the Scholarship Chair on the first day of Spirit Week for Fall Semester and on move-in day for Spring Semester. All “incomplete” and “grade disputes” must be completed and documentation of changes submitted to the Scholarship Chair within 10 days of the first day of Spirit Week for Fall Semester and of move-in day for Spring Semester. Failure to Submit and DPR or grade changes by the above listed dates will result in initiation of standards procedures.

4a: Members on 2nd or 3rd term academic probation may petition to the Standards Council to go to a social event if they have above a 3.5 semester GPA and submit their case to the Executive Committee two weeks prior to the social event. Members must show physical notes from professors or show proof of grades on their personal blackboard pages.

4b: Women will not be required to meet with the Director of Standards and Ethics for scholarship purposes unless they fail to meet the designated number of hours per week.

4c: All women on academic probation (received a 2.5 semester GPA or below the previous semester, fall or spring) must meet with the Scholarship Chair at the beginning of the semester and for midterm meetings. Failure to comply with the designated number of hours will result in a standards meeting where the Standards Council will have discretion over a further course of action including the signing of a probation agreement. Failure to comply with the probation agreement will lead to cancellation of membership.

4d: Terms of Probation will change depending on the range of GPA each woman has, as determined in Scholarship meetings with the Scholarship chair and

advisor and the chart above. During the second consecutive term of academic probation, the member shall have no social privileges. During the third consecutive term of academic probation, the member shall lose all membership privileges. Only privileges allowed include chapter meetings and other mandatory events, such as: recruitment funshops, philanthropy events, study hours, and philanthropy hours.

4e: Members who fail to complete their probation will have their membership status up for review with the Executive Board.

ARTICLE V: STANDARDS

Section 1: **STANDARDS CODE VIOLATION:** A member whose behavior is inconsistent with the Standards Code will be given notice of a Standards Council Meeting or formal hearing in accordance with the procedures set forth in the Chapter Operations Book.

1a: If a Tau member violates the Standards Code, another chapter member may report these actions to the Director of Standards and Ethics.

1b: A written violation signed and dated in the form of a letter must be turned in within one week after the incident takes place.

Section 2: **UPDATES TO STANDARDS CODE:** Once every year the supplemental sections of the Standards Code are revised by the Director of Standards and Ethics and presented to the Executive Committee for approval in accordance with timing as outlined in the *Chapter Operations Book*.

Section 3s: **ALCOHOL DURING DIAMOND DAYS:** There is to be no consumption of alcoholic beverages during Diamond Days (12 hours before Black Diamond Ceremony and 12 hours after new members are initiated. Violations will result in a Standards Council meeting.

Section 4: **SOCIAL EVENT TRANSPORTATION:** It is mandatory that all members of Tau Chapter ride provided transportation to and from all social events sponsored by the chapter. Violations will result in a Standards Council Meeting and possible loss of social privileges for remainder of the semester.

Section 5: **SOCIAL EVENT ATTENDANCE:** Aside from date parties, all guests to Alpha Delta Pi social events must be pre-approved by the Executive Board.

5a. Chapter members are responsible for their guest's behavior.

5b. As stated in the Social's Policy, members must abide by the policy of bringing only one date per member.

Section 6: **SOCIAL MEDIA:** Members cannot block executive officers on social media. If they do so, they have 24 hours to unblock the executive officer, or else they will be sent to a Standards Council Meeting.

Section 7: **HAZING:** Alpha Delta Pi does not participate in hazing. Hazing is defined as any situation that creates mental or physical abuse, discomfort, embarrassment, ridicule, or harassment whether on or away from sorority property.

7a: All members must abide by the hazing laws of the University of Kansas, National Panhellenic, and Alpha Delta Pi. Any member of the chapter who is suspected of hazing will be given written notice of a hearing.

Date of approval by Collegiate Province Director: March 28, 2016

Date of approval by chapter: April 4, 2016